**SG Meeting 27.11.2019 at 9.30- 16.30**

Place: Gradia, Taulumäentie 45, Jyväskylä

Present: Frans van Schaik, Alda Bakker, Guus Wismans, Lynn Evans, Jon Harding, Alina Ioana Ivan

Enescu, Imanol Urreisti Ulazia, Carmen Romaino, Flemming Olsen, Jaana Räsänen, Antonio

Mir, Christina Murphy, Ruben San Martin, Tanja Korteharju, Lee Villis, Aino Malin, Florian

Becker

Absent Jessica Lewis, Carole Baudemont, (both due to force majeur)

1. **Welcome and status of the EMEU network December 2019**

Aino and Frans welcome the SG team to Jyvaskyla.

Frans presents the results of the EMEU4ALL project (March 2019), and the current status of the EMEU network. We all feel very proud with the enormous progress the network has made and the commitment of all EU college partners.

We all agreed to continue the network as if running a KA2 project:

* Firstly it gives structure to what we do within the network (Focus on I/Os, Quality, Impact, dissemination, etc.)
* Secondly, it keeps us focussed on the important of Learning Outcomes Descriptions (ECVET) in terms of validation of credits obtained abroad
* Thirdly, it prepares us all for any future KA2 projects.

A special welcome to three new partners: BBSW2, Ludwigshafen / Schulen für H&G, Oberbayern / Armeria Eskola, Eibar!

Flemming Olesen presents Angelika Winkelhardt, Florian Becker and Alina Iona with the EMEU flag!

1. **The Cooperation Agreement**

Frans announces that after almost 8 years he’s stepping down as coordinator of the network and the SG discusses the roles and tasks in the current cooperation agreement (CA). In Leiden NOV 2018 at the EMEU4Engineering meeting the roles and tasks as described in the CA, it was decided that the Presidency should be a small 3 persons’ network (EMEU Network Coordinators/ECN) with shared roles and tasks:

1. President: coordinating the network and SG members; promotion and dissemination

of the EMEU concept and supporting the HOST of the EMEU network

events in 2020-2022

1. A Secretary: arranging and hosting 2-3 SKYPE meetings a year for the SG members
2. A Newsagent: ensuring the provision by SG members of NEWS items for the website
3. A Webmaster: providing support with the EMEU website

For 2020-2022 the following changes to the above were made:

1. President: Flemming Olesen, AarhusTech:

* coordinating of network, promotion, dissemination and webmaster

1. Vice-president: Jon Harding, Bridgwater & Taunton:

* arranging and hosting 2-3 SKYPE meetings a year for the SG members
* responsible for Quality Assurance system and online feedback (the former MonkeySurveys for students and staff);

1. Temporary role Frans van Schaik, Horizon College

* Supporting the president and vice-president in 2020;
* Creating a EMEU network script for the benefit of the President and the EMEU network conference HOSTs;
* creating a fixed template for NEWS articles with (Vice-)president, to be made available on the website.

**Action:** Frans van Schaik Based on the above and the comments made about the current CA, Frans will make the suggested changes to the CA and provide everybody with a new one for 1 Jan 2020 to 1 Jan 2022.

**Quality assurance**

Jon Harding presented the current Quality Assurance procedures for staff and students. Already in Leiden 2018 we agreed that the procedure should be more generic than (too) specific as colleges do their own evaluation of the study module as well.

It’s important to show evidence of our focus on quality to the National Agencies.

The survey should include sector and the name of the module in order to define the feedback / Impact for each module. Institutions can collect the feedback as well.

**Action:**

Jon Harding Based on the SG members’ input Jon Harding will put together a first concept of the new QA and send this to all SG members. After adjusting the questions based on the comments within a set deadline, the ECN will place the new procedure on the website.

SG members can apply to Jon for results of the feedback.

1. **The value of virtual mobility**

All EU partners agree that it’s their vision to involve as many students (and staff) in their international programs. KA1 physical mobility opportunities do not provide enough opportunities, so having students work together in a vocational context, will raise the number of students considerably.

Frans presents the PROs and CONs of virtual cooperation and the numbers of students participating in SMs and VA. In 2017-2018 the number of students in Vas is almost double the number participating in SMs. This is an obvious result as VA’s involve whole classes of students. Offering a VA in the future of our network provides a strong incentive for your college to be involved and is therefore recommended to all partners.

Also, VA’s provides opportunities for younger and lower level students. The impact on their professional growth is enormous.

Advice: keep the activity simple! The SG members are asked to discuss this in EMEU teams in Jyväskylä and their college managers. Discuss the Pros and Cons.

Suggestion: analogous to the SM, the virtual activity descriptions should be placed on the EMEU web site.

**ACTIONS:**

Flemming Olesen will discuss with the CMS manager the consequences of placing the VA’s on the

website

ALL SGs Study the VA examples in the manual

Discuss VA opportunities with management in your college

1. **The Website**

Flemming explains some minor hiccups on the website which have now been solved.

Advice:

* Use Google Chrome, please!
* Don’t delete your previous modules, because then the whole history of a module is deleted.

Please click on DUPLICATE when you wish to make changes to the SMs!

* To find your Webpages: Modules: From Filters: choose Active or Archived
* The cost of the website will be €161 per partner per year
* New partners do not pay towards the cost for the first year of their membership

**ACTIONS:**

ALL SGs Send dissemination articles (in English AND those in your own language) to

Flemming

Send photo with EMEU flag and name of college to Frans before Christmas.

1. **Potential KA2 project initiatives**

Two potential projects are presented

1. *EMEU4Crossovers* (KA2, Flemming Olesen, AarhusTech)
2. *EMEU for European citizenship* (KA2, Alda Bakker, Horizon College

Ruben San Martin presents an example of a KA2 crossover project that has already started. In the preparation stage of E4CrossOvers we should benefit from this project’s experiences and intellectual outputs.

**ACTION:**

Alda Bakker /

Flemming Olesen will communicate the project preparation stages to all SG members and

invite interested parties for a meeting in Spring 2020

If viable these projects can be submitted in March 2021.

All SGs Present and discuss about the initiatives in EMEU teams in Jyväskylä and at your college.

1. **Partner Search Market**

In Speyer March 2019 many names were added but the teams didn’t follow up on those. The idea is to communicate with the SG member or Team Leader of the EMEU Team you wish to join.

It seems as if BAKERS might be a new team. If there’s no further interest for HAIRDRESSERS and ASSISTANTS (Pharmacy, Doctors, Dentist) then we will stick 14-15 EMEU VET TEAMS with max. 5 partners in each team.

**ACTION:**

All SGs If you have teams that are interested in joining some of the EMEU VET

Teams, then please register your name and communicate with the

SG member/Team leader involved. *You take the initiative!*

1. **Preparations for partner meeting**

* All SG members will attend the first work session of a specific team to ensure all agenda items are discussed (such as Virtual Communication).
* On Friday morning the SG team will have an additional session (dates and venue of next EMEU meeting)
* Thank You specifically to Aino and other Gradia hosts for a wonderful conference at an equally wonderful college!

**Day 2 Partner meeting 1**

1. Welcome by Aino, Flemming and Frans
2. Frans presents status and successes of current EMEU network and thanks everybody warmly for their energy and enthusiasm.

Frans hands over EMEU KEY to new president of the network, Flemming Olesen from AarhusTech.

1. Introduction to 3 work sessions on Thursday and Friday morning:

Items to be on the agenda are:

* + Evaluation of experiences in 2018-2019
  + Planning of Modules 2020
  + Development of new modules and virtual activities
  + Choosing new team leaders for 2020
  + Partner search market 2019
  + Making minutes of the work sessions

**Day 2 Evening: Finnish Event**

A truly Scandinavian experience: going to the sauna, rolling in the snow and taking a dive in the lake! After that a sumptuous Finnish meal and a very warm atmosphere at the wooden cabin restaurant.

Thank you, Aino and other Gradia hosts for this amazing event! It sets a high standard for the future.

**Day 3 Partner meeting 2**

**Partner teams:**

All EMEU VET Teams have a different program, at GRADIA college and/or at local companies.

**Steering Group:**

The SG decides on the venue for 2020: **mboRijnland, Leiden, first week of October 2020**

Thank you everybody for yet again a very warm and ambitious conference!

And do remember: LET’s KEEP THE EMEU RUNNING IN 2020!

Minute makers: Tanja Korteharju / Frans van Schaik