**STEERING GROUP AGENDA EMEU NETWORK MEETING. JYVÄSKYLÄ, FINLAND, 26 -30 November 2019**

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| **Day/Date** | **Topic** | **Activity** | **Address/room** | **Staff involved** | **Expected outcome** |
| **Tuesday 26th November**  **18.00-22.00** | Arrival of Steering Group members  Welcoming Reception and Dinner (at own cost) |  | Lobby / Restaurant at the Hotel Verso, Kauppakatu 35 | Hosts Gradia /  Aino Malin | Happy reunion! |
| **Wed 27th Nov**  **08.30**  **09.00 – 09.30** | Bus transfer to the Gradia Jyväskylä College, Priimus Campus, Taulumäentie 45  Registration at Gradia College | Registering participants to SG and Partner meeting | Pls, see the information sheet for further information | Aino Malin / Hosts | Registration |
| **09.30 – 10.15** | Welcome  Introduction of all SG members  Agenda  Minutes Leiden November 2018 |  |  | Aino Malin / Frans van Schaik | Getting to know each other better  Topics for meeting  Agreement on Leiden minutes |
| **10.15 – 10.35** | Cooperation Agreement 2020-2022 | Evaluating the Leiden agreements on roles/ tasks |  | Frans | Agreement on 2 years’ cooperation agreement |
| **10.35 – 11.30** | Evaluation of EMEU Tools:   * The Roadmap * The website * The ECVET Manual * The QA procedure | Evaluating the experiences  Making changes if necessary |  | Roadmap / Ruben  Website /Flemming  ECVET / Aino  QA / Jon | Agreement on EMEU Tools |
| **11.30 – 12.00** | Election of EMEU Network Presidency 2020  Handing over of Presidency | Deciding on President’s role and tasks |  | Frans |  |
| **12.00 – 13.00** | Lunch |  |  |  |  |

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| **13.00 – 14.00** | The value of Virtual Activities | Discussing the benefits and challenges |  | Frans | Boost to start VC activities |
| **14.00 – 15.00** | Involving EMEU Network partners in KA2 projects | AarhusTech:   * EMEU4Crossovers   Horizon College:   * EMEU4Citizenship   Uni.eus:   * Team Teaching in Welfare & Technology |  | Flemming Olesen  Alda Bakker  Ruben San Martin | Gauging partners’ interest in new KA2 projects (submission March 2020) |
| **15.00 – 15.15** | Break |  |  | Host |  |
| **15.15 – 15.30** | EMEU Network Conference 2020 | Choosing a date and venue for EMEU 2020? |  |  | Date and Venue for EMEU meeting 2020 |
| **15.30 – 16.00** | Partner Search Market | Overview of partners and teams |  | Frans |  |
| **16.00** | Random questions |  |  | ALL |  |
| **16.30** | Transfer to the hotels |  |  | Host |  |
| **18.00** | Dining with the teams (at own cost) |  | Several restaurants downtown, more information during the day | Finnish Team Members |  |

**STEERING GROUP AGENDA EMEU NETWORK MEETING. JYVÄSKYLÄ, FINLAND, 26 -30 November 2019 (Cont.)**

**PARTNER TEAMS AGENDA EMEU NETWORK MEETING. JYVÄSKYLÄ, FINLAND, 27-30 November 2019**

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| **Day/Date** | **Topic** | **Activity** | **Address/room** | **Staff involved** | **Expected outcome** |
| **Wednesday 27th Nov 2019**  **18.00** | Arrival of partner teams  Dining with the teams (at own cost) |  | Several restaurants downtown, more information during the day | Finnish Team Members |  |
| **Thursday 28th Nov 2019**  **08.30**  **09.00 – 09.30** | Bus transfer to the Gradia Jyväskylä College, Priimus Campus, Taulumäentie 45  Registration at Gradia College | Registering participants to the Partner Meeting | Pls, see the information sheet for further information! | Aino / Hosts | Registration |
| **09.30 – 10.00** | Welcome  Agenda Partner Meeting  Results 2019 Sending and Hosting | Welcome to Gradia!  Welcome speech  Introduction of new partners (Flag)  Presenting the 2020 EMEU President |  | Hosts / Aino Malin  New president | Welcoming new partners  Presentation of new president  Program for Day 1 of Partner  Meeting |
| **10.00 – 11.30** | Partner session 1 | * Evaluation experiences 2018-2019 * Planning of modules 2020 * Development of new modules * Virtual Cooperation * Team Leaders 2020 |  |  | Written report within two weeks after conference |
| **11.30 – 12.30** | Lunch |  |  |  |  |

**PARTNER TEAMS AGENDA EMEU NETWORK MEETING. JYVÄSKYLÄ, FINLAND, 27 -30 November 2019 (Cont.)**

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| **Day/Date** | **Topic** | **Activity** | **Address/room** | **Staff involved** | **Expected outcome** |
| **Thursday 28th Nov 2019**  **12.30 – 13.00** | Partner session 1 (cont.) | * Evaluation experiences 2018-2019 * Planning of modules 2020 * Development of new modules * Virtual Cooperation * Team Leaders 2020 |  |  | Written report within two weeks after conference |
| **13.00-14.00** | Partner Search Market | Indicate what you’re looking for and what you have to offer. |  | All partners | Establishing contact between partners |
| **14.00 – 15.30** | Partner Team Session 2 | * Evaluation experiences 2018-2019 * Planning of modules 2020 * Development of new modules * Virtual Cooperation |  | All partners | Work session 2 results |
| **15.30 – 16.00** | Report of results  Decisions and Updates from the Steering Group | Short account of today’s work sessions |  | Team Leaders | Welcoming new partners  Presentation of new president  Program for meeting |
| **16.00** | Conclusions and thank-yous  Finnish Evening Information  End of meeting Day 1 |  |  | Frans  New president  Aino |  |
| **16.30-17.00**  **18-20**  **20-22.30**  **22.30** | Transfer to the Finnish Evening at Varjola Farm House  Finnish Sauna Experience  Dinner in Finnish style  Transfer to the hotels | Snacks served during the drive  Pls, see the information sheet for further information! | Buses leaving from the Gradia College | Hosts | Having a good time with colleagues and friends, learning a lot about being a Finn |

**PARTNER TEAMS AGENDA EMEU NETWORK MEETING. JYVÄSKYLÄ, FINLAND, 27 -30 November 2019 (Cont.)**

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| **Day/Date** | **Topic** | **Activity** | **Address/room** | **Staff involved** | **Expected outcome** |
| **Friday 29th Nov 2019** | Team meetings |  | Gradia Jyväskylä Campuses | Gradia Team members |  |
| **09.00 – 09.30** | Transfers to Campuses |  | Gradia Jyväskylä Campuses | Gradia Team members |  |
| **09.30 – 12.00** | Team meetings | Introduction to Gradia workshops and campuses | Gradia Jyväskylä Campuses | Gradia Team members | Action plans for the teams |
| **12.00 – 13.00** | Lunch |  | Gradia Jyväskylä Campuses | Gradia Team members |  |
| **13.00-** | Closure of the day  Goodbyes  Freetime  Departures, taxis to the airport |  | Gradia Jyväskylä Campuses | Gradia Team members, Team Leaders |  |
|  | Optional program / SG?? |  |  |  |  |

**Network Partner Meeting Agenda, Thursday, 28th November**

1. Welcome. AINO MALIN
2. Handing over the EMEU KEY to new president FRANS
3. Introduction of/by new partners (EMEU Flag) FRANS
4. New Quality Assurance methodology 2020) JON
5. Virtual Mobility FRANS
6. The EMEU website FLEMMING
7. Partner Team PROGRAM for Thursday and Friday morning AINO/FRANS

(Items to be discussed, summarized and sent to President network

by current Team Leader)

1. Status of the EMEU teams; What goes well, what needs attention? How do we tackle the challenges? What support do we need from our organizations?
2. Experiences 2018-2019
3. Number of students sent / received
4. 2019-2020 (new) study modules
5. The 2020 Team Leaders
6. Partner Search Market and follow-up activities: if you are interested, what are you going to do?
7. Summing up New President

Max time will be allowed for **Partner Teams** **on Friday, 29th November**, to work together on:

1. Contents
2. Module planning/ development and evaluation
3. Visits to companies / institutes / Gradia workshops