

EMEU4ALL Final Agenda Steering Group meeting, Speyer, 26-30 March 2019

Arrival Day SG members: 26. March 2019 SG Meeting: 27. March 2019 Conference: 28-29 March 2019 Departure: 30th March 2019

Room: AULA

Day, time	Topic	Lead	Who	Expected result
26 March 2019	Arrival in Speyer	All SG Members		
27 March 2019	SG MEETING			Address: Pädagogisches Landesinstitut Speyer” Butenschönstraße 2, 67346 Speyer
08.45 – 09.00	Registration Signature list	Bastian, Dennis, Ute	ALL	Signature list SG meeting
09.00 – 09.10	Welcome	Ute, Bastian and Dennis All SG members	ALL	Start of the SG meeting
09.10 – 10.30	Conference THEME PAST	Frans	Frans Aino Frans Jon	Listing of E4ALL Aims and Intellectual Outputs - SMs and VAs - ECVET manual - Virtual Activity Manual - QA results
10.30– 10.45	Break	Bastian and Dennis	ALL	Break
10.45 – 11.15	Impact	Guus	All	Listing of impact on all stakeholders
11.15 – 12.00	The Final report	Frans	All	Listing of documents to deliver for the Final Report

Day, time	Topic	Lead	Who	Expected result
12.30 - 13.30	Lunch	Bastian and Dennis	ALL	Deutsche Universität für Verwaltungswissenschaften Speyer
13.30 – 14.00	Conference THEME PRESENT	Frans	Frans Frans Flemming	Getting to know the EMEU network - EMEU4Engineering & EMEU4ALL (sectors) - Configuration of the EMEU network, roles and tasks - The EMEU website
14.00 – 14.45	Conference THEME FUTURE	Frans	ALL Frans Jess ALL	Ensuring the future of the EMEU network - EMEU Team ownership and network communication - The RoadMap - The new Quality Assurance Procedure - New EMEU-KA2 projects
14.45	Break			
15.00 – 15.45	The Partner Meeting program		All	Roles and Tasks in Partner Meeting
15.45-16.00	Certificates SG	Bastian and Dennis	ALL	Handing out of the EMEU certificates for SG members (Handing out 1 EMEU certificate with all participants' names for Frans)
16.00	End of SG Meeting	Bastian and Dennis	ALL	
17.00	Get together “Biergarten Hammer” if the weather is nice, if not, restaurant “Anker”	Bastian and Dennis	ALL	CELEBRATING THE EMEU SUCCESS!