

I Concept SG Agenda, EMEU4ALL meeting 4, San Sebastian, 15-18 May 2018

Agenda SG meeting 15th May 2018

Minute maker:

Day, time	Topic	Lead	Action / expected result
14 May 2018	Arrival in San Sebastian (EMEU SG 13 May 2018)	All SG Members	
15th May 2018	SG meeting		
08.40 – 09:00	Bus from Zubiri to Tknika	Uxue/Naiara	
09.00	Meeting up in the Registration (signature list)	Uxue/Naiara	Signed register for 15th May 2018
09.00 – 09.10	Welcome	Uxue/Naiara Frans	Minute maker appointed
09.10 – 10.00	Status of the EMEU4ALL project	All SG members	Compiling good experiences and potential obstacles
10.00 – 10.15	Status of the website	Louise	Status of current functionalities
10.15 – 10.30	Coffee break		
10.30 – 12.30	Assessment National Agency Interim Report 2	All	Actions regarding the assessment recommendations
12.30 – 12.45	Coffee break	Uxue/Naiara	
12.45 – 14.00	Preparation for Final Report April 2019	All SG members Frans	Actions regarding the assessment recommendations (Alternative) Time-sheets, Calculator-sheet, SMs and VAs feedback 2018-2019
14.10 – 14.30	Bus from Tknika to BCC	Uxue/Naiara	
14.30 – 15.30	Lunch Basque Culinary Center	Uxue/Naiara	
15.40 – 16.00	Bus from BCC to Zubiri	Uxue/Naiara	
16.00 – 17.00	Promotion and Dissemination (Alt: Status of the sending and hosting students procedure)	Louise	Strategies for promotion and further dissemination with special focus on local and regional impact Suggestions for improvement hosting and sending students procedure
17.00 – 17.30	Roadmap and New partners / Teams		
18.00	End of SG meeting		