

### Agenda EMEU4ALL VET TEAMS Meeting 3, Bath, 7-9 November 2017

Day/Time	Event	Organization	Additional remarks	Action / Expected results
<b>Monday 6 Nov 2017</b>	<b>Arrival at hotel in Bath</b>	All teams		
<b>Tuesday 7th Nov 09.00</b>	<b>Arrival Main Reception and attendance registration</b>	Jo / Tereza	PA001, MAPA, Bath College	Registration of attendance
<b>09.00 – 10.00</b>	<b>Welcome</b> Status of the EMEU4ALL project Aims and expected results  Presentation of executed activities*1	Jo/Frans	Room: PA001	Aim and expected results description Project status description Experiences re SM and VAs
<b>10.00 – 12.30</b>	<b>Work session 1</b> Evaluations of executed SM/VA1 Autumn 2017 Preparations for SM/VA1 Autumn 2017	All Teams	Rooms: PA001, Futures, R202; H102a	Experiences Preparations
<b>11.30– 12.30</b>	<b>EMEU Support Clinic (Optional)</b> e.g. website, ECVET, Virtual format*2	Louise/Rea/Frans	Room: PA001	Support provided
<b>12.00 – 13.30</b>	Lunch	Jo/Frans	Room: The Shrubbery	
<b>13.30 – 13.45</b>	The status of the ECVET descriptions	Rea	Room: PA001	Status of Quality of K,S and C descriptions
<b>13.45 – 16.30</b>	<b>Work session 2</b> Evaluations of executed SM/VA1 Autumn 2017 Preparations for SM/VA1 Autumn 2017	All Teams	Rooms: PA001, Futures, R202; H102a	Experiences Preparations
<b>14.30 – 15.30</b>	<b>EMEU Support Clinic (Optional)</b> e.g. website, ECVET, Virtual format	Louise/Rea/Frans	Room: PA001	Support provided
<b>16.30</b>	End of Day 1 Summary Day 1. Questions. Suggestions		Room: PA001	
<b>18:00</b>	Evening social activity – meet at The Cork (opposite College entrance) for 18:45 leave for The Igloo	Jo	The Cork  The Igloo. Abbey Hotel	A very jolly evening!

**Concept Agenda EMEU4ALL PARTNER meeting 3, Bath, 7-9 November 2017 (cont.)**

Day/Time	Event	Organization	Additional remarks	Action / Expected results
<b>Wednesday 8 Nov 2017 08.45 – 09.00</b>	Welcome and aims of day 2	Jo/Frans	Room: PA001	Description of main aims
<b>09.00 – 11.30</b>	<b>Work session 3</b> a. Finalize Planning Autumn 2017 b. Exchange of ideas or planning for M2 and VA2, Spring 2018 c. Calendar of planned SMs and Vas 2017-2018*3	All Teams	Rooms: PA001; Futures. R202	Overview of module 1 and VA1 in Autumn 2017 Compiling ideas for Spring 2018 Planning 2017-2018
<b>09.30– 10.30</b>	<b>EMEU Support Clinic (Optional)</b> e.g. website, ECVET, Virtual format	Louise/Rea/Frans	Room: PA001	Support provided
<b>11.30 – 11.45</b>	<b>Quality assurance</b> <b>What must you do after Meeting 3?</b> 1. Evaluate Bath partner meeting 2. Evaluate each Module	Jon/Louise	Room: PA001	Instructions on how to evaluate the quality of our meetings and activities
<b>11.45 – 12.15</b>	Instructions on company visits Introduction Meeting 4, Zubirimanteo College, San Sebastian Issuing of Certificate of Attendance End of meeting 3 E4ALL	Jo Uxue, Naiarra  Frans / Jo Frans	Room: PA001	
<b>12.00 – 12.15</b>	<b>Evaluation of Day 2</b>	Jo / Frans	Room: PA001	
<b>12.15 – xx—xx</b>	Lunch	Jo	Room: The Shrubbery	
<b>13.15 – 17.30</b>	Company visits	Jo / Jess/ Tereza	Various	
<b>Evening</b>	FREE / Depart			FREE

Cost of program		€ .....(including.....)*4

**Footnotes:**

- \*1 **All SG members:** Let me know as soon as possible which of your teams will have done a Study Module and /or a Virtual Assignment before 6 November 2017. I will invite (some of ) them to present their findings at the beginning of the meeting. In EMEU this is always a big success!
- \*2 **Support clinic:** This is based on partners' needs for more support during the two days' program. Representatives from VET Teams can come and ask questions/help with the website etc. in the timeslots allotted.
- \*3 **Calendar:** all EMEU VET Teams will fill in their planned activities for 2017-2018.
- \*4 **Cost of program: Jo:** To be paid in Euros or pound sterling?