

EMEU 4th Project Meeting in Bridgwater – Programme

April 11 – 13, 2016

Minute Maker: Louise Okon Willie

Monday, April 11: Steering Group Meeting		
D10		
08:00	Travel to Bridgwater College Breakfast at College (if pre-booked with Leanne)	
9:00 – 9:30	Welcome I Quick round the table: + News items + Experiences + Collect homework	Jon/Frans All Frans
9:30 – 10:30	II New M-E configuration + 3 subgroups: Automation, Installation and Mechanical Engineering; 1 main Engineering group. + appoint Engineering group leader and BloodGroup leaders	Frans
10:30 - 11:00	Break	
11:00 – 11:30	III Minutes Kuopio meeting	Check progress of execution of actions
11:30 – 12:30	IV Status project Deliverables: + ECVET manual / Assessment results + Virtual manual + website + Road Map + Modules per partner Team	Rea Frans Louise All All
12:30 – 13:30	Lunch	
13:30 – 13:40	V Status: Quality Assurance	Jon
13:40 – 14:40	VI Status Proof Impact + embedment of modules + industry + staff and college	See homework
14:40 -15:30	VII Dissemination and promotion strategies	
15:30 – 15:45	Break	
15:45 – 16:30	VIII Roadmap experiences + New partners, internal and external)	All

	<p>+ Experiences monitoring new partners</p> <p>IX The Munich conference</p> <p>X Life after the project + partner contract + appoint Project Manager 2017</p> <p>The EMEU4ALL project</p>	<p>Markus</p> <p>Rea, Jon, Frans, Louise</p>
16:30	Meeting End	
18:45 – 22:00	<p>All delegates - Welcome Dinner at The Bower Inn</p> <p>18:45 – Broadway Taxis (01278 422442) have been pre-booked to pick you up from The Premier Inn Hotel</p> <p>2 course set menu</p> <p>22:00 – Broadway Taxis have been pre-booked to take you back to the Premier Inn Hotel</p>	Bridgwater College

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Tuesday, April 12 : Meeting Day 1		
A11 – Lecture Theatre		
7:45	Pick up from hotel for those who have pre-booked breakfast at the College	
08:15	Pick up from hotels (Bower Inn, Premier Inn)	
09:00 – 09:30	Tour	JH and SH
09:30 – 10:30	Plenary session 1 Welcome News/Updates EMEU and Sustainability <ul style="list-style-type: none"> - New Mechanical/Electrical Engineering configuration - Communication and ownership in blood groups 	JH a.o. and SC All
10:30 – 11:00	Break	
11:00 – 11:45	Blood Group session 1 <ul style="list-style-type: none"> - Description of task blood group leader - Choosing a blood group leader (Role and tasks) - Presentation of 2 complete modules - Question time: why do some partners (not) send/receive students? - EMEU Promotion strategies: how do we promote the modules internally/externally? 	Blood group rooms - 024A - R14 - L22 SG member per BG All BGs JH (Quality Assurance)
11:45 – 12:30	Plenary session 2 Presentation and listing of: <ul style="list-style-type: none"> - Role and tasks of blood group leader - The elected Blood group leaders (for 2016-2017) Promotion strategies	
12:30 – 13:30 (Subject to Change)	Lunch	
13:30 – 17:00	Company visits	Bridgwater College

17:10	Meeting End – transport back to hotels	
18:45 – 22:00	All delegates – Dinner and Skittles Night at The Harvest Moon, North Newton 18:45 – Coach to pick up from The Premier Inn and The Bower Inn 22:00 – Transport back to the hotels	Bridgwater College

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Wednesday, April 13: Meeting Day 2		
A11 – Lecture Theatre		
08:00	Make own way to Bridgwater College Breakfast at College (if pre-booked with Leanne)	
09:00 – 10:30	Plenary session 3 <ul style="list-style-type: none"> - Virtual Communication presentation (3 case studies and VC format; - Suggested Partner match for development of virtual communication activities (2 per team) 	Bridgwater College FS
10:30 – 11:00	Break	
11:00 – 12:30	Blood Group session 2 <ul style="list-style-type: none"> - Development of Virtual Communication Activity (3 main criteria: <ol style="list-style-type: none"> 1. Need for communication/feedback 2. Contribute to exchange of vocational knowledge and skills Real time / allocated timeslots Plenary session 4 Presentation of examples (3) Collation all concept results	SG member per BG -024A -SM19 -L20 BGs
12:30 – 13:30	Lunch	
13:30 – 15:00	Blood Group session 3 Suggested activities: <ul style="list-style-type: none"> - New module presentation (if app.) - Promotion strategies - Virtual Communication 	Same rooms as above BGs

	- Blood Group agreements 2016	BGL
15:00 – 15:15	Break	
15:15 – 16:15	Plenary session 5 <ul style="list-style-type: none"> - Status of Assessment - Status of the website - Presentation München conference - Closing the Bridgwater meeting 	RT LW PS JH/FS
16:15	Meeting End	