

# EMEU 4<sup>th</sup> Project Meeting in Bridgwater – Programme

April 11 – 13, 2016

Minute Maker: Louise Okon Willie

Monday, April 11: Steering Group Meeting		
D10		
08:00	Travel to Bridgwater College Breakfast at College (if pre-booked with Leanne)	
9:00 – 9:30	<b>Welcome</b>  I Quick round the table: + News items + Experiences + Collect homework	Jon/Frans  All  Frans
9:30 – 10:30	II New M-E configuration + 3 subgroups: Automation, Installation and Mechanical Engineering; 1 main Engineering group. + appoint Engineering group leader and BloodGroup leaders	Frans
10:30 - 11:00	<b>Break</b>	
11:00 – 11:30	III Minutes Kuopio meeting	Check progress of execution of actions
11:30 – 12:30	IV Status project Deliverables: + ECVET manual / Assessment results + Virtual manual + website + Road Map + Modules per partner Team	Rea Frans Louise All All
12:30 – 13:30	<b>Lunch</b>	
13:30 – 13:40	V Status: Quality Assurance	Jon
13:40 – 14:40	VI Status Proof Impact + embedment of modules + industry + staff and college	See homework
14:40 -15:30	VII Dissemination and promotion strategies	
15:30 – 15:45	<b>Break</b>	
15:45 – 16:30	VIII Roadmap experiences + New partners, internal and external)	All

	<p>+ Experiences monitoring new partners</p> <p>IX The Munich conference</p> <p>X Life after the project + partner contract + appoint Project Manager 2017</p> <p>The EMEU4ALL project</p>	<p>Markus</p> <p>Rea, Jon, Frans, Louise</p>
<b>16:30</b>	<b>Meeting End</b>	
18:45 – 22:00	<p><b>All delegates - Welcome Dinner at The Bower Inn</b></p> <p>18:45 – Broadway Taxis (01278 422442) have been pre-booked to pick you up from The Premier Inn Hotel</p> <p>2 course set menu</p> <p>22:00 – Broadway Taxis have been pre-booked to take you back to the Premier Inn Hotel</p>	Bridgwater College

**EMEU 4<sup>th</sup> Project Meeting in Bridgwater – Programme**

**April 12 – 13, 2016**

**Minute Maker: Louise Okon Willie**

<b>Tuesday, April 12 : Meeting Day 1</b>		
<b>A11 – Lecture Theatre</b>		
7:45	Pick up from hotel for those who have pre-booked breakfast at the College	
08:15	Pick up from hotels (Bower Inn, Premier Inn)	
09:00 – 09:30	<b>Tour</b>	JH and SH
09:30 – 10:30	<b>Plenary session 1</b> Welcome News/Updates EMEU and Sustainability <ul style="list-style-type: none"> <li>- New Mechanical/Electrical Engineering configuration</li> <li>- Communication and ownership in blood groups</li> </ul>	JH a.o. and SC All
10:30 – 11:00	<b>Break</b>	
11:00 – 11:45	<b>Blood Group session 1</b> <ul style="list-style-type: none"> <li>- Description of task blood group leader</li> <li>- Choosing a blood group leader (Role and tasks)</li> <li>- Presentation of 2 complete modules</li> <li>- Question time: why do some partners (not) send/receive students?</li> <li>- EMEU Promotion strategies: how do we promote the modules internally/externally?</li> </ul>	Blood group rooms - 024A - R14 - L22 SG member per BG  All BGs JH (Quality Assurance)
11:45 – 12:30	<b>Plenary session 2</b> Presentation and listing of: <ul style="list-style-type: none"> <li>- Role and tasks of blood group leader</li> <li>- The elected Blood group leaders (for 2016-2017)</li> </ul> Promotion strategies	
12:30 – 13:30 (Subject to Change)	<b>Lunch</b>	
13:30 – 17:00	<b>Company visits</b>	Bridgwater College

17:10	<b>Meeting End</b> – transport back to hotels	
18:45 – 22:00	<b>All delegates – Dinner and Skittles Night at The Harvest Moon, North Newton</b>  18:45 – Coach to pick up from The Premier Inn and The Bower Inn  22:00 – Transport back to the hotels	Bridgwater College

## EMEU 4<sup>th</sup> Project Meeting in Bridgwater – Programme

April 12 – 13, 2016

Minute Maker: Louise Okon Willie

<b>Wednesday, April 13: Meeting Day 2</b>		
<b>A11 – Lecture Theatre</b>		
08:00	Make own way to Bridgwater College Breakfast at College (if pre-booked with Leanne)	
09:00 – 10:30	<b>Plenary session 3</b> <ul style="list-style-type: none"> <li>- Virtual Communication presentation (3 case studies and VC format;</li> <li>- Suggested Partner match for development of virtual communication activities (2 per team)</li> </ul>	Bridgwater College  FS
10:30 – 11:00	<b>Break</b>	
11:00 – 12:30	<b>Blood Group session 2</b> <ul style="list-style-type: none"> <li>- Development of Virtual Communication Activity (3 main criteria:               <ol style="list-style-type: none"> <li>1. Need for communication/feedback</li> <li>2. Contribute to exchange of vocational knowledge and skills</li> </ol> </li> </ul> Real time / allocated timeslots  <b>Plenary session 4</b> Presentation of examples (3) Collation all concept results	SG member per BG -024A -SM19 -L20   BGs
12:30 – 13:30	<b>Lunch</b>	
13:30 – 15:00	<b>Blood Group session 3</b> Suggested activities: <ul style="list-style-type: none"> <li>- New module presentation (if app.)</li> <li>- Promotion strategies</li> <li>- Virtual Communication</li> </ul>	Same rooms as above  BGs

	- Blood Group agreements 2016	BGL
15:00 – 15:15	<b>Break</b>	
15:15 – 16:15	<b>Plenary session 5</b> <ul style="list-style-type: none"> <li>- Status of Assessment</li> <li>- Status of the website</li> <li>- Presentation München conference</li> <li>- Closing the Bridgwater meeting</li> </ul>	RT LW PS JH/FS
16:15	<b>Meeting End</b>	