

**EMEU 3<sup>rd</sup> Project Meeting in Kuopio – Program DRAFT**

**November 11 -12, 2015**

**Minute maker: Louise Okon Willie, Aarhus Tech**

<b>Tuesday, November 10: Steering group meeting</b>		
9:00	Transport from the hotel Savonia	Sammakkolammentie 2
9:30- 14:00	<p><b>Introduction</b> (Frans)</p> <ul style="list-style-type: none"> <li>- Welcome</li> <li>- The Bilbao minutes</li> <li>- overview of first year achievements (The Interim Reports)</li> <li>- The requirements of the (formal) interim</li> <li>- <b>Who needs to do what in the final report?</b></li> </ul> <p><b>Website</b> (Louise)</p> <ul style="list-style-type: none"> <li>- Presentation of the upgraded version of the website</li> <li>- Suggestions, recommendations from the interim reports</li> <li>- <b>Summary of tasks to be done</b></li> </ul> <p><b>ECVET</b> (Rea)</p> <ul style="list-style-type: none"> <li>- ECVET and the module descriptions</li> <li>- What goes well, what needs to change?</li> <li>- <b>Summary of tasks to be done</b></li> </ul> <p><b>Dissemination</b> (Frans)</p> <ul style="list-style-type: none"> <li>- Partners hand in hard copy articles</li> <li>- <b>What to focus on in 2016?</b></li> </ul> <p><b>Impact on Industry</b></p> <ul style="list-style-type: none"> <li>- <b>What to focus on in 2016?</b></li> </ul> <p><b>Roadmap for new members</b> (Frans)</p> <ul style="list-style-type: none"> <li>- Inventory of new partners so far</li> <li>- Supporting new partners at a distance (Examples/experience)</li> <li>- <b>How to keep EMEU manageable?</b></li> </ul> <p><b>EMEU and EMEU4ALL</b> (Frans)</p> <ul style="list-style-type: none"> <li>- The follow-up to EMEU</li> <li>- How can we transfer EMEU for Engineering to all other sectors?</li> </ul> <p><b>All steering group members hand in hardcopy prints of their articles in an envelope with their college's name</b></p>	<p>Presidentinkatu 3 A1238</p>
12.30	Lunch	Staff canteen "Aronia"

14:00-	<b>All delegates</b> <b>Visit to Puijo Tower (optional)</b> Weather conditions permitting - admission fee 4 e (groups over 10 persons)	<a href="#">Puijontie 135</a>
	<b>All delegates</b> <b>Welcome dinner and smoke sauna in Rauhalahti (optional)</b> - Smoke sauna 17.00-18.30 (12 e / person; towel included) - Dinner 18.30-20.00 (21 e / person) Finnish Christmas dishes	<a href="#">Katiskaniementie 15</a> Payment at the venue
17.00-22.00	<b>Transport from BWH Savonia to Rauhalahti</b> 1. at 16:30 (if you want to go in a sauna) 2. at 18:00 (if you want to have a dinner only) <b>Transport from Rauhalahti to city center / hotel at 21.30</b>	

<b>Wednesday, November 11: meeting day 1</b>		
8:30	Leaving from the hotel by bus	
9:00-10:30	<p><b>WELCOME TO SAVO VOCATIONAL COLLEGE AND KUOPIO</b> (Jaana and Jukka Kosunen, Branch director)</p> <p><b>Introduction (Frans)</b></p> <ul style="list-style-type: none"> <li>- a quick overview of first year's achievements (Interim reports)</li> </ul> <p><b>Plenary session (all)</b></p> <ul style="list-style-type: none"> <li>- presenting experiences until Nov 2015</li> <li>- Introduction and expected outcomes of Group work session 1:</li> </ul> <p><b>Group work session 1: Module Experiences</b> Group work session 1 comprises:</p> <ul style="list-style-type: none"> <li>- Module 1 evaluation</li> <li>- What goes well? What needs attention?</li> <li>- Presentation of Module 2</li> <li>- How can we help each other to make Module 2 an even bigger success?</li> <li>- <b>Expected outcomes:</b> One team member of each blood group presents the outcomes of the discussions in terms of experiences, needs, obstacles, recommendations.</li> </ul>	Presidentinkatu 3 auditorium
10:30	Break	
11:45-13:00	<p><b>Group work session 2: ECVET (Rea)</b> Quality of LOs in the modules</p> <ul style="list-style-type: none"> <li>- Short introduction (15 min)</li> <li>- Introduction and expected outcomes of work session 2:</li> <li>- Teams do the ECVET exercise in blood groups (1 hr.)</li> <li>- One member of the Team presents experiences on the exercise and max. 3 issues / thoughts / ideas per group.</li> <li>- <b>Expected outcomes:</b></li> <li>- What are the needs of the teams?</li> </ul>	

	- What and how can we offer support to the teams?	
13:00-14:00	Lunch	Staff canteen Aronia
14:00-16:00	<b>Group work session 3: Virtual Communication (VC) (Frans)</b> <ul style="list-style-type: none"> <li>- Introduction.</li> <li>- Plenary session: What is Virtual Communication? Brainstorming session (15 min)</li> <li>- Exchanging ideas in blood groups (45 min)</li> <li>- <b>Expected outcomes</b></li> <li>- Examples of VC</li> <li>- Choose one partner to develop 2 tasks</li> <li>- <b>Plenary session</b></li> <li>- One team member presents the suggestions of virtual activities</li> <li>- Homework for the Bridgwater meeting regarding VC</li> </ul>	
19:00-23:00	Dinner at BW Hotel Savonia (on the house; drinks at own expense) 3-meal menu served by a student group	

<b>Thursday, November 12: meeting day 2</b>		
8:30	Leaving from the hotel	
9:00-11:00	Company visits	
	M+E Construction Building maintenance ICT Cabinetmaking	Eino Kuosmanen Kari Varto Martti Airasvaara Mikko Kukkola Petri Pääkkönen
9:00-11:00	Steering group meeting <ul style="list-style-type: none"> <li>- EMEU4ALL</li> </ul>	Presidentinkatu 3 A2210
11:00-11:30	Coffee break	Presidentinkatu 3 auditorium

11:30- 11:45	<b>OVERVIEW (Louise)</b> summary of Wednesday's results (Module 1-2, ECVET, Virtual Communication)	
11:45 – 12:30	<b>Group work session 4: Promoting the EMEU project internally (students, staff and teams) and nationally and internationally</b> <ul style="list-style-type: none"> <li>- Plenary session: brainstorm about and listing of dissemination strategies</li> <li>- <b>Expected outcomes</b> Dissemination Strategies for all partners</li> </ul>	
12.30-13.30	Lunch	Staff canteen Aronia
13.30 – 13.45	<b>Group work session 5</b>	Auditorium
	<b>Quality Assurance (Jon)</b> <ul style="list-style-type: none"> <li>- present the final QA procedures and tools</li> <li>- how to apply the QA procedures after each module</li> </ul>	
13.45 – 14.15	<b>EMEU website (Louise)</b> <ul style="list-style-type: none"> <li>- the upgraded version of the website</li> <li>- Where to find ....?</li> </ul>	
14.15 – 14.30	Signing of participants' list and EMEU attendance certificate	
14.30 – 15.00	<b>Final plenary session</b> <ul style="list-style-type: none"> <li>- Conclusions of this conference (Frans)</li> <li>- Focus in 2015-2016</li> <li>- Introduction Bridgwater Spring 2016</li> <li>- End of the Conference closing speech (Jaana)</li> </ul>	
15.00->	Leaving for Jyväskylä according to Rea's instructions <ul style="list-style-type: none"> <li>- construction and cabinetmaking groups</li> </ul>	

Fee 20 euros and covers coffees, lunches, transport.